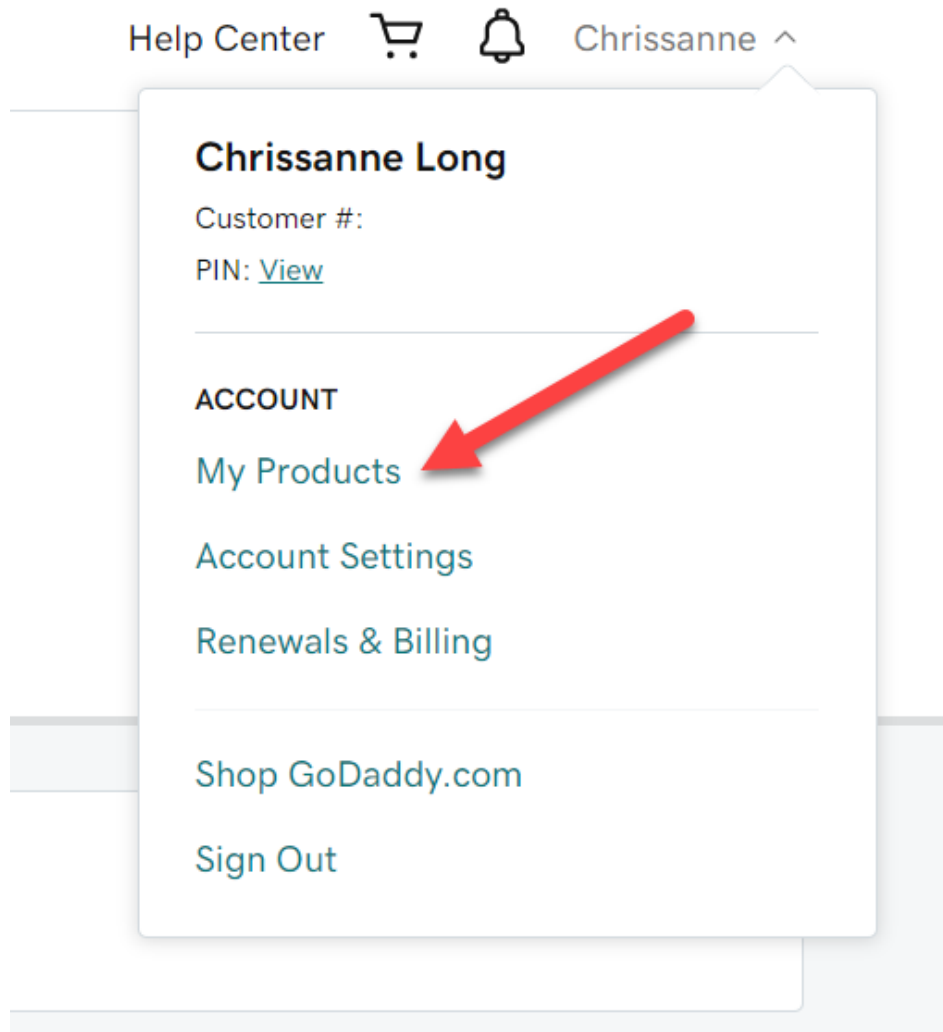


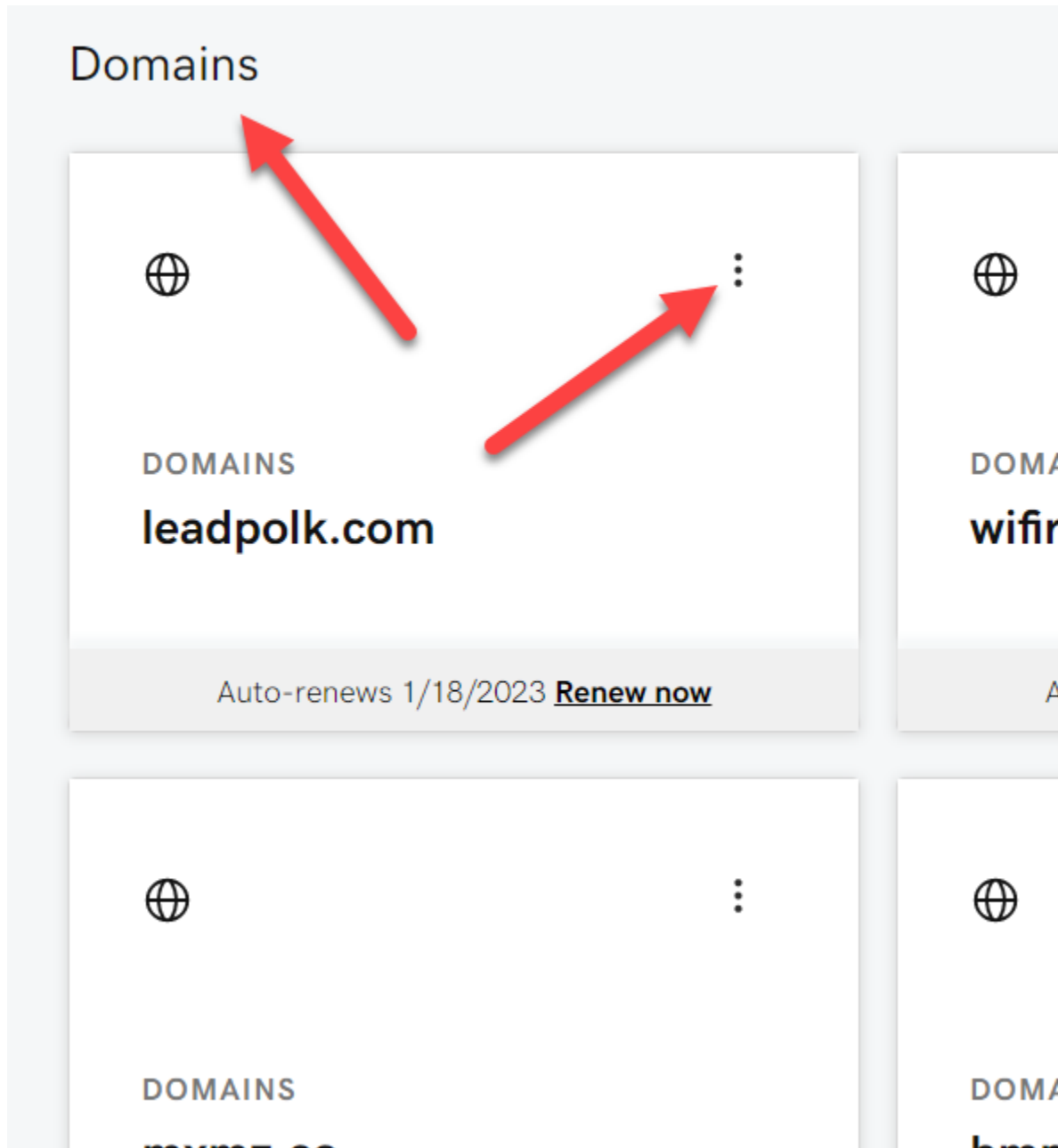
MDM SOP: Godaddy A Record Update (time to complete: 5 min)

You should receive **New A Record IP address**: 151.101.XXX.XXX (there will be numbers where the “.XXX.XXX”)

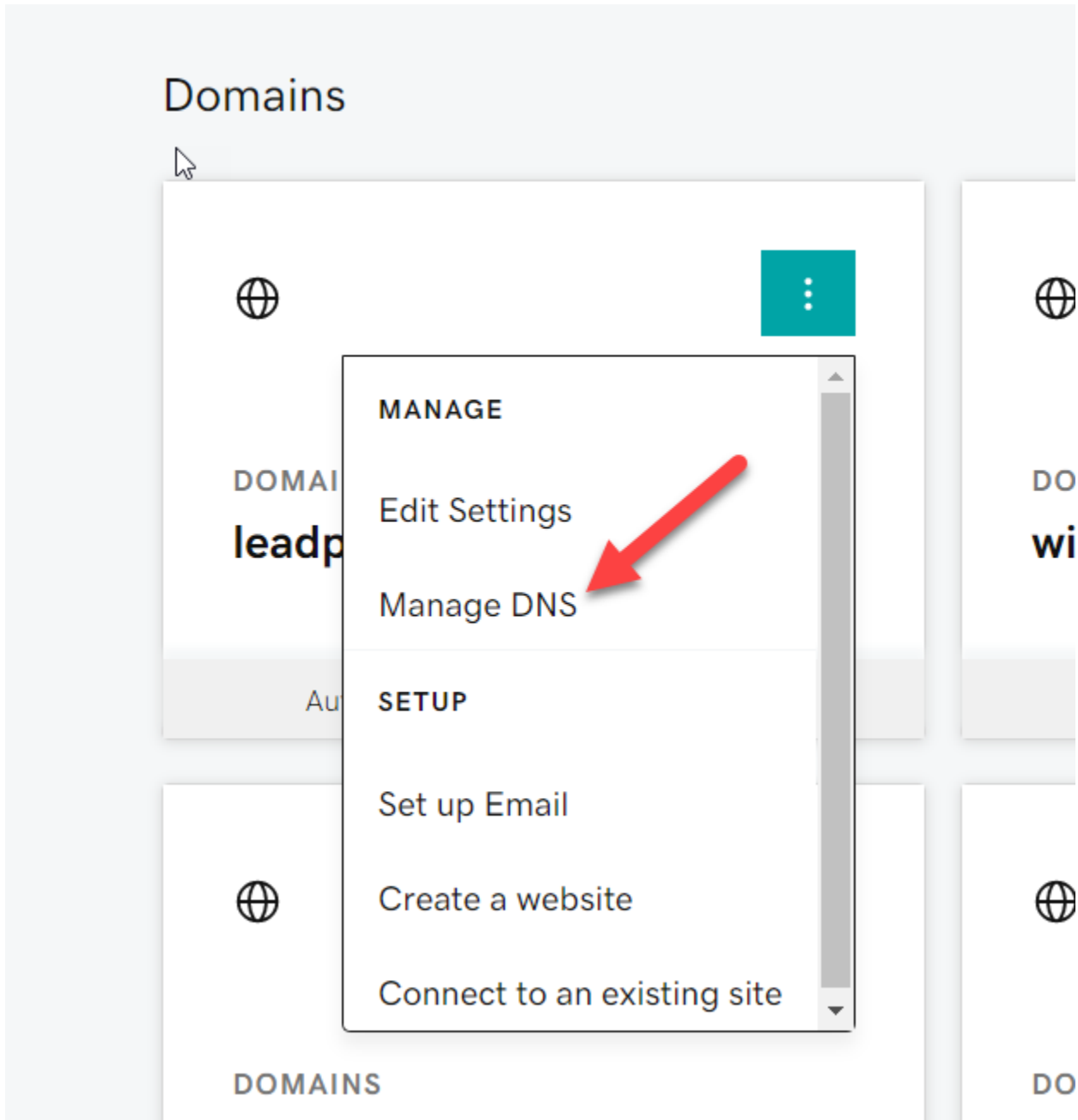
1. Login to your Godaddy account. You may encounter **“two factor Authentication”** where a **code is sent to your email or via text** to the account owner. Enter the code and proceed to the upper right hand corner and **click the drop down menu at the account name.**
2. Select **“My Products”**



3. Scroll to “**Domains**” and click the **3 vertical dots menu** at the domain you are updating



4. Select **“Manage DNS”**



5. Scroll down to the **DNS Records**, Find the **“A Record”** (typically the first in the table), and click on the edit **“Pencil”** on the far right of the A record

DNS Records 

[DNS records](#) define how your domain behaves, like showing your website content and delivering your email.

Delete		Copy		Filter	Add	...
Type	Name	Data	TTL	Delete	Edit	
<input type="checkbox"/>	A	@	151.101.136	600 seconds		
<input type="checkbox"/>	NS	@	ns31.domaincontrol.com.	1 Hour	Can't delete	Can't edit
<input type="checkbox"/>	NS	@	ns32.domaincontrol.com.	1 Hour	Can't delete	Can't edit

6. Delete the old IP address and Add new **IP address value** (the one that was sent to you ie. **151.101.XXX.XXX**)
7. Click **“Save”**

DNS Records

[DNS records](#) define how your domain behaves, like showing your website content and delivering your email.

Type	Name	Data	TTL	Delete
<p>A records use an IP address to connect your domain to a website. They're also used to create subdomains such as www or store, that point to a website address.</p>				
Type *	Name *	Value *	TTL	
A	@	151.101.XXX.XXX	Custom	
			Seconds	
			600	
<input type="button" value="Save"/> <input type="button" value="Close"/>				



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You should get a “**Success**” message and you are finished...**congratulations!**

If you encounter any issues, please call us at **863-606-5994**. We can assist in walking you through this process.

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- Google Ads (PPC)
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- Blogging and Copywriting
- Social Media Management
- Social Media Advertising
- Banner and Display Advertising
- Retargeting ads
- Geotargeting ads
- Mobile
- Video Marketing
- Logo and Branding
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